

October 24, 2022

IRA Administrator
Street Address
City, State, Zip

Re: Request for Qualified Charitable Distribution from Individual Retirement Account

Dear IRA Administrator/Custodian:

Please accept this letter as my request to make a direct charitable distribution from my IRA account _____ (specify account number) as provided by Sec. 112 of the Protecting Americans From Tax Hikes (PATH) Act of 2015 and Sec. 408 (d) (8) of the Internal Revenue Code of 1986, as amended.

Please issue a check in the amount of \$_____ payable to the organization below.

Lake Catholic High School
6733 Reynolds Road
Mentor, Ohio 44030

In your transmittal to Lake Catholic High School whose Federal Tax ID Number is 34-1054185 please include my name as the IRA owner of record in connection with this transfer. Please copy me on the transmittal letter.

Thank you for your assistance. Please contact me at _____ (your phone number) or _____ (your email) if you have any questions at all.

Sincerely,

First and Last Name
Street Address
City, State, Zip