

How to Apply to College

The Common App

- Navigate to commonapp.org
- On the top, right hand corner of the website, choose “Login”
- Choose “First Year Student”
- First time user, select: “[Create an account](#)”
- Select “First Year Student”
- Follow the registration directions
- Search for colleges you would like to apply to
- Once you find your college (if the school is on the Common App) choose the “add” button
- Navigate to the “Common App” Tab and begin to complete the Common App
- Under the “My Colleges” tab, complete additional questions for your college
- See Guidance with questions

School Application

- Go to the link/school website to find the college application
- Complete the college application in full
- See Guidance with questions

Now...

- Log in to the Naviance Family Connection (connection.naviance.com/lakecatholic)
- Choose the “Colleges” tab
- Select the link “Colleges I’m applying to” under the heading “Apply to College”
- Complete the information requested to link your Common App account to Naviance. (email/DOB) **For this, Find the PINK banner with the ‘Match Accounts’ tab and follow the process
- Complete the FERPA Release Authorization
- Select the “Request Transcripts” tab
- Select “Initial Transcripts” link
- Invite Recommenders for letters of recommendation
 - Select the College Home tab
 - Scroll down to “Apply to Colleges”
 - Select the “Add Request” tab
- To Help your recommender write you a great letter, please complete a resume on Naviance. Navigate to the “About Me” tab and select the blue “resume” link under the banner reading “My Stuff”
- Log in to act.org or sat.org and send your scores to all of the colleges you have applied to...*(LCHS will not send your scores to colleges)*